

## **MEETING MINUTES**

**Name of Foundation:** Keys Gate Charter School – Local Governing Council  
**Board Meeting:** Friday, October 21, 2016  
**School(s):** Keys Gate Charter School  
 Keys Gate Charter High School .

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
October 21, 2016	8:30 a.m.	9:27 a.m.	December 16, 2016	8:30 a.m.	R. Weaver
<b>Meeting Location:</b>					
Keys Gate Charter High School, 2325 SE 28 <sup>th</sup> Avenue, Homestead, FL 33035					

<b>Attended by:</b>	
<b>Board Members:</b> Margaret Wells, Chair Susan Bunting, Director Luis Badillo, Director Raul Botana, Director  Absent:	<b>Other Attendees:</b> Corrine Baez, Principal Rita Weaver, Governing Board Manager, CSUSA Donte Fulton-Collins, Regional Education Director Steve Hernandez, Accountant, CSUSA Jessica Lozado

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 8:30 a.m. with a Call to Order by Chair, Margaret Wells Roll call was taken and quorum established.

#### **I. ADMINISTRATIVE**

- The board was asked to review the minutes of September 23, 2016 and note any changes or motion for approval.

**MOTION: Motion was made by Luis Badillo and seconded by Susan Bunting to approve the minutes of the September 23, 2016, KGCS-LGC meeting, as presented. Motion was approved unanimously. (4-0)**

#### **II. SCHOOL REPORT**

- Principal Baez presented the new school dashboard reports that included both Keys Gate Charter School and Keys Gate Charter High School's goals historical information, enrollment and academic results Enrollment for K-8 continues to be a challenge.
- Mrs. Baez also presented the schools goals and initiatives.
- The board was happy with the survey participation rate of the staff.

#### **III. FINANCIALS**

Financial Report – KGCHS August 2016

- Steve Hernandez presented the August 2016 financial report and variance analysis for KGCHS.
- The LGC discussed the financials and any questions were answered by Mr. Hernandez.

**MOTION:** Motion was made by Susan Bunting and seconded by Raul Botana to recommend to Renaissance Charter Schools, Inc. the approval of the August 2016 Financial Report and Variance Analysis for Keys Gate Charter High School. Motion was approved unanimously.

Financial Report – KGCS August 2016

- Steve Hernandez presented the August 2016 financial report and variance analysis for KGCS.
- The LGC discussed the financials and any questions were answered by Mr. Hernandez.

**MOTION:** Motion was made by Luis Badillo and seconded by Susan Bunting to recommend to Florida Charter Education Foundation the approval of the August 2016 Financial Report and Variance Analysis for Keys Gate Charter School. Motion was approved unanimously.

**IV. NEW BUSINESS**

- There was no new business

**V. OLD BUSINESS**


- The board discussed parking lot and traffic safety around the school and in both parking lots. Ms. Baez will call Homestead Police Department and request an additional resource officer during the drop off and pick up hours.

**VI. PUBLIC COMMENTS**

- There were no public comments.

**VII. ADJOURNMENT**

**MOTION:** Motion was made by Raul Botana and seconded by Luis Badilla to adjourn the Keys Gate Charter System Local Governing Council board meeting. Motion was approved unanimously.

  
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Margaret I. Wells, Chairman  
Date: 1-27-17