

## MEETING MINUTES

**Name of Foundation:** Keys Gate Charter School – Local Governing Council  
**Board Meeting:** Thursday, December 17, 2015  
**School(s):** Keys Gate Charter School  
 Keys Gate Charter High School

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
December 17, 2015	8:34 a.m.	9:15 a.m.	January 28, 2015	8:30 a.m.	M. Ingram
<b>Meeting Location:</b>					
Keys Gate Charter High School, 2325 SE 28 <sup>th</sup> Avenue, Homestead, FL 33035					

<b>Attended by:</b>	
<b>Board Members:</b> Margaret Wells, Chairman Luis Badillo, Director Susan Bunting, Director Raul Botana, Director Mark Lann, Director	<b>Other Attendees:</b> Corinne Baez, Principal, Keys Gate Charter School Donte Fulton-Collins, Regional Director, CSUSA Stacey Fox, Assistant Controller, CSUSA Steve Hernandez, Staff Accountant, CSUSA Richard Ross, Senior Financial Analyst, CSUSA Matthew Ingram, Governing Board Coordinator, CSUSA

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 8:34 a.m. with a Call to Order by Chairman Margaret Wells. Roll call was taken and quorum established.

#### **I. PUBLIC COMMENTS**

- 

#### **II. ADMINISTRATIVE**

- The board was asked to review the minutes of October 22, 2015 Minutes and note any changes or motion for approval.

**MOTION:** Motion was made by Luis Badillo and seconded by Mark Lann to approve the minutes of the October 22, 2015, KGCS - LGC meeting, as presented. Motion was approved unanimously.

#### **III. SCHOOL REPORT**

- Principal Corinne Baez presented the school report to include enrollment for KGCS at 2255 of budgeted 2280, and enrollment for KGCHS at 1157 of budgeted 1200.
- Principal Baez shared school events including the Harvest Festival that happened on November 14<sup>th</sup>.

- College information sessions are being held during Social Science and also tables are set up during lunch.
- Keys Gate Charter High School is already preparing for the Homestead Rodeo Parade in January.

**IV. NEW BUSINESS**

- No New Business

**V. OLD BUSINESS**

- The board discussed the need to fill the vacancy on the board. Board member, Mark Lann stated that he might know of a potential board member and will send contact information. Other potential areas for recruiting are: parents who are active in the community and potentially posting the opening on the parent link.

**VI. FINANCIAL REPORT**

Financial Report – KGCS November 2015

- Stacey Fox presented the November 2015 financial report and variance analysis for KGCS.
- The LGC discussed the financials and any questions were answered by Mrs. Fox.

**MOTION: Motion was made by Mark Lann and seconded by Susan Bunting to recommend to Florida Charter Educational Foundation the approval of the November 2015 Financial Report and Variance Analysis for Keys Gate Charter School. Motion was approved unanimously.**

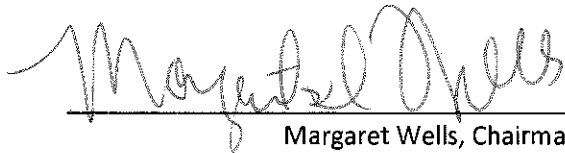
Financial Report – KGCHS September 2015

- Stacey Fox presented the November 2015 financial report and variance analysis for KGCHS.
- The LGC discussed the financials and any questions were answered by Mrs. Fox.

**MOTION: Motion was made by Susan Bunting and seconded by Luis Badillo to recommend to Renaissance Charter Schools, Inc. the approval of the September 2015 Financial Report and Variance Analysis for Keys Gate Charter High School. Motion was approved unanimously.**

**VII. ADJOURNMENT**

**MOTION: Motion was made by Luis Badillo and seconded by Susan Bunting to adjourn the Keys Gate Charter System Local Governing Council board meeting. Motion was approved unanimously.**



Margaret Wells, Chairman  
Date: December 17, 2015